

ICAR-Central Institute for Research on Cotton Technology
(Indian Council of Agricultural Research)
Adenwala Road, Matunga, Mumbai- 400019

File No. 1-3(3)/CIRCOT/Admin-I/2021

Date: 24.08.2026

WALK IN INTERVIEW/HYBRID MODE

Applications are invited from eligible candidates for one (01) post of **Business Manager (B.M.)** under the “**Rashtriya Krishi Vikas Yojana-RAFTAAR – Agriculture Business Incubator (R-ABI)**” at ICAR–Central Institute for Research on Cotton Technology (CIRCOT), Mumbai. The appointment will be purely temporary, contractual, and co-terminus with the project, for a period up to 30th September 2026 or until the termination/completion of the project, whichever is earlier. Candidates possessing the requisite eligibility criteria and qualifications as prescribed below may appear for the Walk-in-Interview at ICAR–Central Institute for Research on Cotton Technology (CIRCOT), Adenwala Road, Matunga (East), Mumbai – 400019, Maharashtra.

Sl. No.	Name of the Project & Post	No. of Post	Essential Qualification	Emoluments per month (Rs. Lakh)	Age Limit	Duration
1	RKVY-RAFTAAR Agri Business Incubator (R-ABI) Business Manager/BM	1 (one)	M.Tech/MBA/CA/PGDM/Equivalent master degree in Agriculture/ Agri Business/ Finance/ Commerce/Marketing/Agri Marketing/Agri Economics/Economics/International Business/Technology Commercialization Entrepreneurship from recognized institute having relevant experience of 3-5 years. Preferably experience in technology commercialization; Investment banking; Banking; Project appraisal, support incubators; Assessment and evaluation of projects startups and with experience in startup ecosystem.	1.25	25 to 50 Years (As per Guideline)	Up to 30 th September, 2026 Or till termination / completion of the project, whichever is earlier.

Date of Interview : 09th September, 2026
Reporting time : 9.30 am
Interview time : 11:00 a.m. onwards

Terms and Conditions:

- Place of work will be ICAR-CIRCOT, Mumbai but may need to travel to any place in India depending of project related/office work.
- In case the candidate, after appointment & joining, wishes to resign from the position before expiry of the contract, he/she has to submit a notice giving one month's notice or one month's emoluments in lieu thereof, (terms and conditions apply as per project guidelines & instructions or orders).

Contd... 2/-

- iii. The interested candidates have to submit their application addressed to Director, ICAR-CIRCOT, Mumbai along with detailed bio-data as per Annexure-I affixed with recent passport size photograph and self-attested photocopies of certificates in support of age, qualifications, experience, testimonials and other credentials to Senior Administrative Officer, ICAR-CIRCOT via email to **estt.circot@gmail.com**
- iv. The application, along with the biodata and all relevant documents, should be submitted via email in a single PDF file on or before 07.09.2026 (5:30 pm)
- v. Age Limit: 25 to 50 years with relaxation as per rules for reserved candidates (relaxation for SC/ST/OBC/PH candidates as per govt. rules & 5 years for SC/ST, 3 years for OBC and 10 years for PH candidates).
- vi. The interested candidates have to appear for the walk in interview on the scheduled date and time along with application, bio-data and attested copies and original documents related to age, qualifications, experience etc. for verification.
- vii. Online interviews will be conducted for candidates who are unable to appear physically. However, prior intimation, along with the application letter, must be provided to ICAR-CIRCOT.
- viii. All eligible candidates should be present one hour before the scheduled time on the date of interview for necessary formalities.
- ix. Those candidates who are already working in any project/Scheme/Organization should attach a "No Objection Certificate" from his/her present employer. The Same shall be provided in original at the time of interview.
- x. No separate interview call letter will be issued to candidates.
- xi. Candidates attending walk in interview should ensure they fulfil all eligibility conditions.
- xii. No TA / DA will be paid for attending the interview or joining post if selected.
- xiii. The appointment is purely temporary & contractual and co-terminus with the project and may be terminated at any time.
- xiv. There is no provision for absorption/ re-employment in ICAR-CIRCOT and in ICAR after completion of time bound project.
- xv. Canvassing in any form will liable to disqualify the candidature.
- xvi. No correspondence will be entertained from the candidates for selection/ test/ appointment.
- xvii. The candidates need to submit a declaration as per appended proforma.
- xviii. Selected candidates should be able to join immediately or at the earliest, since project is time bound.
- xix. During the period of employment, implementation of any change in emolument by agencies like ICAR is strictly subject to approval of the funding agency.
- xx. The decision of the Director, ICAR-CIRCOT, Mumbai will be final and binding in all aspects regarding selection to the post.

Sd/-

Senior Administrative Officer

APPLICATION FORMAT

Affix
recent
photograph
PP Size

1. Name of the Post:
2. Name of the candidate in full (in block letters):
3. Father's / Husband's Name:
4. Marital Status : Married/ Unmarried
5. Date of birth (in Christian era as recorded in the :
Matriculation/ School leaving certificate) and age as
on closing date of application
6. Sex (Male/Female):
7. Nationality:
8. Present Address / Correspondence Address with pin :
Code/Phone No./Mobile No.
E-mail address
9. Permanent Address with Pin Code:
10. Whether belong to SC/ST/OBC/Ex-servicemen/PH :
(Attested copies of such certificates from the
Competent Authority should be enclosed)
10. Education Qualifications (in chronological order) :
(Attested copy of certificate in proof to be enclosed)

Sr. No.	Examination Passed	Board/University	Year of Passing	Grade/Division & % of Marks in aggregate %	Subject Passed

11. Area of study & project details

12. Experience if any.

Sr. No.	Office/Institute/ Organization	Post held	Pay Scale/ Salary	Period From To	Nature of duties performed

13. Professional qualification, if any

14. Additional information, if any which you would like :
to mention in support of your suitability for the post
15. Character Certificate from the Present Employer :
and from the Institute last attended
16. Research Publication if any:
17. List of enclosures:

DECLARATION:

I Shri/Smt./Ms._____do hereby declare and certify that the information furnished in the application are correct and **true** to the best of my knowledge and bet i.e. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligible being detected at any time before or after selection/interview, my candidature is liable to rejected/cancelled without any notice. I shall be bound by the decision of the Director, Central Institute for Research on Cotton Technology, Adenwala Road, Matunga, Mumbai - 400 0 19.

Place:

Date:

(Signature of Candidate)

Certificate in the case of employees:

TO BE CERTIFIED BY THE EMPLOYER

1. Certificate that the information furnished above are verified from the service records of the candidate and found correct.
2. Certified that no Vigilance or disciplinary case is pending or being Contemplated.
3. Certified that no minor/major penalty has been imposed on him/her during the last ten years.

Place:

Date:

(Signature with seal of Employer)