

## INDIAN COUNCIL OF AGRICULTURAL RESEARCH

**RESEARCH PROJECT PROFORMA FOR MONITORING ANNUAL PROGRESS**  
**(RPP- II)**

(Refer for Guidelines ANNEXURE-XI (E))

1. Institute Project Code
2. Project Title
3. Reporting Period
4. Project Duration: Date of Start -                      Likely Date of Completion –
5. Project Team (Name(s) and designation of PI, CC-PI and all project Co-PIs, (with time spent for the project) if any additions/deletions

S. No.	Name, designation and institute	Status in the project (PI/CC-PI/ Co-PI)	Time spent (%)	Work components assigned to individual scientist

6. (a) Activities and outputs earmarked for the year (as per activities schedule given in RPP-I)

Objective wise	Activity	Scientist responsible	% of activity envisaged to be completed as per RPP-I	% achieved as targeted
1.	1			
	2			
	.			
2.	1			
	.			
.				

(b) If shortfall/addition, reasons for the same and how to catch up with the intended activities

7. Annual Progress Report (research results and achievements in bullets)
8. Output During Period Under Report
  - a. Special attainments/innovations
  - b. List of Publications (one copy each to be submitted with RPP-II)
    - i. Research papers
    - ii. Reports/Manuals
    - iii. Working and Concept Papers
    - iv. Popular articles

- v. Books/Book Chapters
- vi. Extension Bulletins
- c. Intellectual Property Generation  
(Patents - filed/obtained; Copyrights- filed/obtained; Designs- filed/obtained; Registration details of variety/germplasm/accession if any)
- d. Presentation in Workshop/Seminars/Symposia/Conferences  
(relevant to the project in which scientists have participated)
- e. Details of technology developed  
(Crop-based; Animal-based, including vaccines; Biological – biofertilizer, biopesticide, etc; IT based – database, software; Any other – please specify)
- f. Trainings/demonstrations organized
- g. Training received
- h. Any other relevant information

9. Constraints experienced, if any

10. Lessons Learnt

11. Evaluation

- (a) Self evaluation of the project for the period under report by the PI with rating in the scale of 1 to 10
- (b) Evaluation by PI on the contribution of the team in the project including self

S. No.	Name	Status in the project (PI/CC-PI/Co-PI)	Rating in the scale of 1 to 10
			<input type="checkbox"/>

12. Signature of PI, CC-PI(s), all Co-PIs

13. Signature (with specific comments on progress/achievements, shortfall and constraints along with rating of the project in the scale of 1 to 10) of Head of Division/Regional Center / Section

14. Comments of IRC

15. Signature (with specific comments on progress/achievements, shortfall and constraints along with rating of the project in the scale of 1 to 10) of JD (R)/ Director